

## HIPAA Training forUCAIR Personnel

The University Hospital and the School of Medicine have mandated that we complete HIPAA {HIPAA: Health Insurance Portability and Accountability Act} training before having any access to patient data. This will also be a yearly requirement.

The University has set up the HIPAA training through eduCAT which can be accessed through the Campus Information Systems.

### Directions:

1. Go to the following website: <http://www.hr.utah.edu/>
2. Go down to Training and Development and click on eduCAT
3. Login using your UID# and your CIS password
4. Under “Manage” click on ‘My E-learning Lessons’
5. When completed, You can click on printable Transcripts and print out the form and return it to theUCAIR administrator Terrie Parker

### **THE DEPARTMENT OF RADIOLOGY REQUIRES A HARD COPY AS PROOF OF TRAINING**

Upon completion of your training, remember to print out the certificate and turn it in to Terrie Parker room 2110. .

If you have any questions, please contact Terrie at 585-1145.